



Subject Teacher Position Description

Title	Subject Teacher Position Description (Classroom Teacher)
Classification	Teaching Staff
Award	Catholic Education Multi-Enterprise Agreement 2022

Purpose of the Position

The primary focus of the subject teacher is on the **planning, preparation** and **teaching** of programs to achieve specific student outcomes. The classroom teacher engages in critical reflection in order to improve knowledge and skills to better engage students and improve their learning outcomes. All subject teachers will be required to undertake other duties in addition to their teaching duties, with these outlined more specifically in the *College Extra and Co-curricular Policy*.

The staff of Catholic Regional College Caroline Spring should, at all times, project an image befitting their professional role within the College community. All staff should dress in a professional manner as outlined in the College's Staff Dress Code.

As a member of the staff, the Daily Organiser will promote and uphold the Catholic values of the College and present a positive and appropriate public profile. The Daily Organiser will actively participate in the implementation of the College vision and mission statement and be guided by the College motto of 'Live Fully Act Justly'.

General Responsibilities

1. Contributing to the development, implementation and evaluation of a learning area and co-curricular programs within the school
2. Implementing sound student management practices, in keeping with College policies and procedures to establish and maintain a classroom environment conducive to learning
3. Participating in activities such as parent/teacher meetings; staff meetings; camps; sporting activities; excursions and extracurricular activities, as outlined in the *College Extra and Co-curricular Policy*.
4. Undertaking other non-teaching supervisory duties as required
5. Undertaking any other related duties as determined by the Principal and/or their delegate/s.



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Child Safety

1. Have a clear understanding of Ministerial Order 1359 on Child Safety as it relates to the College's Code of Conduct, policies, procedures, and practice.
2. Be familiar with and comply with the school's child-safe policy and code of conduct, and any other policies or procedures relating to child safety.
3. Provide students with a child-safe environment.
4. Uphold a zero-tolerance attitude towards child abuse.
5. Ensure cultural safety for Aboriginal children and children from culturally and/or linguistically diverse backgrounds.
6. Provide a safe and accessible environment for children with a disability.
7. Implement strategies that promote a healthy and positive learning environment.

Final Statement

The purpose of the position description is to provide an overview of the major tasks and responsibilities of the position. It is not intended to represent the entirety of the position. The incumbent may be requested to perform other tasks, not specifically stated, and the Principal may modify the position description in consultation with the incumbent from time to time, depending on the operational needs and requirements of the College.

Criteria

Applicants to the position should be able to demonstrate:

1. An understanding and full support of the Catholic Regional College Caroline Springs Vision and Mission Statement and the values that underpin it.
2. The capacity to provide leadership that is characterised by a commitment to the Catholic Faith and our College motto *Live Fully, Act Justly*.
3. A proven capacity to provide leadership that is characterised by a strong desire for continuous improvement, lateral thinking, and innovation.
4. Excellent leadership, organisational and administrative skills.
5. Highly developed interpersonal and communication skills.
6. An ability to work collaboratively and facilitate dynamic teamwork.
7. Proven success as an exemplary teacher.